



MACDDS
MISSOURI ASSOCIATION OF
COUNTY DEVELOPMENTAL
DISABILITIES SERVICES

Special Purpose Entity Application

Date of Application	
Organization Name:	
Executive Director:	
Address/P.O. Box:	
Telephone Number:	
Email:	
Website Address:	
Additional Contact/Email	

Before completing the Special Purpose entity application, please review the MACDDS application and specifications. If you have a question about whether or not your organization is eligible to join as a special purpose entity, please contact the MACDDS Office (contact information below).

Special Purpose entities shall be defined as those agencies that do not meet criteria for County Board or Related Provider Organization status and are providing TCM or DD Health Home services. Special Purpose entity applications must have a county board sponsor to recommend the agency for participation with their initial applications. Existing Special Purpose entities in good standing may renew their status for the upcoming year by providing payment of their fees and updated contact information.

Does this definition describe your organization?

Yes _____ No _____

The annual participation fee is \$1,500.

As per MACDDS bylaws, initial Special Purpose entity applications and sponsor letter must be submitted and approved by the county board membership. Approvals will be completed at the MACDDS meeting immediately following receipt of the application. The completed application form and sponsor letter must be sent to the address listed below. Once the application is approved, a request will be made for payment. Payment must be received prior to attending the Special Purpose meetings.

Special Purpose entity benefits are listed in the MACDDS Bylaws below.

Please mail or email completed form to:

MACDDS Office

PO Box 632

Jefferson City, MO 65109

nancy@macdds.org

MACDDS BYLAWS
Special Purpose Group

PURPOSE: The Special Purpose Group provides for the benefit of participation in MACDDS Special Purpose Group meetings for those agencies that do not meet criteria for County Board or Related Provider Organization (RPO) status and are providing TCM and/or Health Home services.

1. The Group's purpose is to provide a forum to accomplish the following objectives:
 - a. Identify and implement best practices in the field of case management including staff development, Medicaid Waiver, and support planning;
 - b. Disseminate information directly related to the provision of TCM including updates from DMH, providers, and community resources;
 - c. Identify issues and concerns that impact more than one TCM entity, and initiation of attempts to resolve these issues.
 - d. Provide consensus on feedback to MACDDS regarding directives, guidelines, policies, and processes.
 - e. Promote communication between DD Health Home providers and TCM agencies.

2. Special Purpose agencies shall have a fee structure as determined annually. As part of the Special Purpose Group fee, the agencies shall receive one copy of the agenda and minutes of the Special Purpose Group meetings that are provided to the County Delegates. Agencies with Special Purpose Group status are not eligible to attend MACDDS membership meetings or to vote on any membership business.

3. Each Special Purpose Group agency shall be encouraged to send a designated representative to attend the Special Purpose Group meetings.

4. All new applications for Special Purpose Group status shall be submitted to the MACDDS office. Applicants must have a member County Board sponsor to recommend the agency for Special Purpose Group status. The applications will be submitted to the MACDDS Office for review and the sponsoring county board makes a recommendation to the existing membership regarding approval. Existing agencies in good standing may renew their membership for the upcoming year by providing payment of their fees and updated contact information.

Return completed application and fee to:
MACDDS, PO Box 632, Jefferson City, MO 65102