



2020 MACDDS Fall Conference
October 1 & 2
Holiday Inn Executive Center; Columbia, MO
Workshop Session Proposal Form
Deadline: June 1, 2020

PRESENTER INFORMATION (complete all fields)

First Name _____ Last Name _____
Job Title _____ Company _____
Work Phone _____ Email _____
Address _____
City _____ State _____ Zip Code _____

SESSION INFORMATION (complete all fields)

Title _____
Names and professional titles of all presenters _____

Presenter Bio(s): Please provide a brief (75 word or less) biography for each presenter; attach additional sheet(s), if needed.

Session Description. Include: objectives; content; mode of delivery (panel discussion, lecture, etc.); and benefit to participants. _____

The theme of the 2020 MACDDS Conference is "Sharing the Vision: 2020 & Beyond." Please describe how your session fits into this theme. _____

Please write a short (75 words or less) description of your session that could be used in the Conference Program. Be specific about content and how the session will be structured. Please use active voice.

Who is your target audience? _____

What is the length of your session? Circle one.

One Hour Two Hours Timeframe is Flexible

Sessions will take place Thursday, October 1 from 9:00 am-5:00 pm and Friday, October 2 from 8:30 am-12:30 pm. Please indicate on which days you would be available to present your session. Circle one.

Thursday, October 1, Only Friday, October 2, Only Either

TERMS AND CONDITIONS

MACDDS greatly appreciates individuals who volunteer their time and expertise to present a session at the Fall Conference. Expertise of volunteer presenters ensures MACDDS can provide a high quality professional development opportunity for all attendees. Unfortunately, MACDDS cannot provide an honorarium for presenters, nor reimbursement for expenses. Presenters planning to attend the conference must also register at applicable registration rates. Please sign and date below to indicate that you are willing to abide by these terms.

Presenters are asked to provide an electronic version of handouts to event staff by September 15, 2020. (Selected presenters will be notified on method of submission.) Handouts will be shared with registrants in advance of the conference so participants can make their own copies.

Questions? Contact event staff Ann Kistner at ann@c2cpro.solutions or 573-635-2173.