

EXECUTIVE DIRECTOR/CHIEF EXECUTIVE OFFICER

MISSOURI ASSOCIATION OF COUNTY DEVELOPMENTAL DISABILITIES SERVICES (MACDDS) is seeking qualified applicants to fill its vacant Executive Director/Chief Executive Officer position.

MACDDS is a 501(c)3 organization with a membership representing sixty-six (66) County Boards who obtain their authority under RSMO 205.968 – 205.972. MACDDS is governed by a fifteen (15) member board of directors elected by the delegates representing the County Board members. The Association also has 17 related private organizations and 1 affiliated public agency as members. The Board is authorized to hire an Executive Director/Chief Executive Officer (ED/CEO) to conduct the business of the organization per its mission, vision, core values, and policies.

General Functions:

The ED/CEO is the chief administrator providing the professional leadership in planning, developing and implementing the services of MACDDS. He/she is responsible for facilitation of the organization's Strategic Plan. He/she is responsible for the fiscal management of the organization's \$420,000 annual budget. The ED/CEO is responsible for the overall administration of the organization's personnel policies and procedures and supervision of the other association employees and outside independent consultants retained by the Association. Oversee the annual statewide conference that averages 400+ attendees. The ED/CEO will be expected to live within commuting distance of Columbia or Jefferson City.

The ED/CEO represents the organization with the Association's stakeholders, especially the membership, and County, State, Federal public policy makers. He/she will represent the Association's membership in discussions and on task forces of various State Departments, such as DMH, DESE, DSS and others as appropriate. The ED/CEO will maintain a collaborative, cooperative relationship with other statewide associations that have compatible missions with MACDDS. He/she is expected to be actively involved with various professional statewide and national organizations that advocate on behalf of individuals with intellectual and developmental disabilities (I/DD). He/she is expected to stay informed about the status and trends related to changes occurring and impacting the I/DD field and the Association's membership.

Qualifications:

Candidates for the ED/CEO position must have extensive (at least three to five years) executive leadership and management experiences in nonprofit, I/DD or related fields. A Masters degree in nonprofit management, public administration or related field is preferred. He/she is expected to have a working knowledge of HCBS regulations. Candidates must be able to convey their experiences and expertise in successfully leading volunteer leaders. They will be expected to be able to demonstrate expertise in challenges facing the disability field such as work-force recruitment and retention, the possible establishment of a managed care model to the I/DD system, and the perpetual challenge of limited funding from public resources. He/she needs to be a strong communicator, including being a poised and confident speaker. The ED/CEO must be able to build constructive relationships and trust with the key stakeholders of the organization. The ED/CEO must be a strategic thinker, planner and an experienced change manager. He/she should have successful experiences in guiding an organization through challenging times. The next ED must have skill sets that will assist the MACDDS Board in fulfilling their responsibilities as the organization's governing body.

Salary and benefits are competitive and commensurate with expertise and experience. MACDDS is an EOE.

Qualified candidates should submit a cover letter and a one to two page resume by 5 p.m. Friday, April 12, 2019 to Richard I. Goldbaum, Ph.D., Transitions In Leadership at macdds@goldbaum.com No telephone calls or snail-mail will be accepted.