

*Max Lytle, President*  
*Developmental Connections*  
*2281 ½ S. Business Hwy. 65*  
*P.O. Box 1701*  
*Hollister, MO 65673*  
*417-335-4135; fax 417-335-5286*  
*maxlytle@centurytel.net*



*Jennifer Wooldridge, President Elect*  
*Jefferson County, [jrwooldridge@dsjc.org](mailto:jrwooldridge@dsjc.org)*  
*Debra Miller, Secretary*  
*Howard County, [dmiller@endlessoptions.org](mailto:dmiller@endlessoptions.org)*  
*Jake Jacobs, Treasurer*  
*Jackson County, [jjacobs@eitas.com](mailto:jjacobs@eitas.com)*  
*Alecia Archer, Member-at-Large*  
*Jasper County, [jcsfb@jcsfb.com](mailto:jcsfb@jcsfb.com)*  
*Cathy Arrowsmith, Past President*  
*Marion County, [carrowsmith@mcsddf.com](mailto:carrowsmith@mcsddf.com)*

*Missouri Association of County  
Developmental Disabilities Services*

Meeting Minutes  
September 24, 2009

Call to Order/Celebrations and Announcements

Work Group Reports (continued)

- TCM work group was reported on by John Scheer. There was a discussion of MOU's with Sandy Wise that is to be ongoing.
- Consumer relations work group has been working on standardizing basic procedures.
- There has been no meeting of the Restraints-Seclusion work group.
- Communications work group developed a document that was to be distributed by Tec Chapman. Has not been done yet.  
Discussed twitter, facebook etc as communication tools.
- A question about fire Marshall visits was brought up. Is an outside inspection preferred? In the language of who gets an inspection accredited is not the same as licensed or certified. Your insurance company could be a source for an outside inspection. Other questions, contact Jane Perry in DMH Licensure department.
- Another question was brought up about how to organize the files when performing the casemanagemnt functions. Rolla Regional Office is not organized the same as the sample on the website. Website prescribes a 12 tab system as does the work group on TCM.
- Provider Relations work group is finished with their task and the training is occurring.
- Quality Enhancement work group is finished with their task and the training is occurring.
- Fiscal review work group has been reconvened, and is starting from scratch. Has had one meeting and expects 2 more before getting the finished recommendations to Bernie Simons for review. The purpose was stated as preparing for federal audits as partners. Clarified that separate accounting for client funds does not have to mean separate accounts.  
General discussion about money follows the person (MFP). The person has to be moving to a place with four or less people, follows CMS rules

Finance Committee discussion centered on a 2010 budget for MACDDS. Looking at a \$5,000 deficit, the ideas thrown out were to increase dues, charge for the midyear training or change the location to a mmebr agency with no cost. General consensus was to change the way we do the midyear training. Jake Jacobs will explore the options and make adjustments to the budget.

Legislative Update

Sarah Topp reports

- Calls are in process with the Governmental Affairs committee. An appointment with the Governor's office is expected soon for recommendations to the Senate Select Committee report.
- Capitol bills will center on how things will be sustainable after the stimulus period ends.
- It's important for us to continue to share stories with the legislators, develop relationships when possible, the constant efforts will pay off.

***Dedicated to the Promotion of County Initiative in Developmental Disabilities Services***  
***www.macdds.org***

- There will be no long term voices in the legislature. Seventy new legislators are coming in.
- Support for bills with no dollar amounts attached will help lay the ground work.
- When we speak of it costing half as much to support people in the community we need be sure exactly why it costs less and include in the discussion.

## DMH-DDD Monthly Update

Bernie Simons, Division Director

- Update on Prevention Waiver, sent to MoHealth Net for review prior to submitting.
- Subcommittee testimony on Autism Insurance bill, what should insurance cover? Should cover ABA (Applied Behavioral Analysis) specific services and supports in addition to the regular insurance needs. Currently only 52 Behavior Analysts in MO. The need is huge and education is needed. In order to prepare to take the exam to become a board certified behavior analyst specific course work must be taken. That coursework has been identified to the University system and the issues outlined. This would build capacity for services
- Elks Dental funding was explained. Health and Senior Services did not fund this year. Division of Developmental Disabilities put in \$200,000 as one time money, with the expectation of DD being a priority. Dental Insurance to be purchased from the person's benefits seems like a reasonable idea to pursue.
- Discussed the MI/DD diagnosis. Generally depends on which need is higher, if both are high, what do we do? Initial discussions are occurring to partner with CPS to provide better care. Partnering at a local level may be a good way to address these issues, as it is already occurring in many areas. Either of the recommendations of the 24 Committee report stressed local participation. Discussed current partnerships occurring now, Jackson County has a council that meets regularly and includes police departments, Public Administrators, and children's service providers. National Alliance for the Mentally Ill (NAMI) offers some training in the KC area. Lincoln County participates in EMT Training. Community Mental Health Centers are switching to person centers planning.

Questions/comments from the membership

- The \$22,000 match should change hands from DMH to the county boards and then billed back to the MHTF. If the Department pays the match directly then there are stimulus dollars lost, as DMH gets no match stimulus. Bernie will look into this matter.
- Mary Sullivan-Thomas asked if it might be possible to present the prevention waiver to the Mental Health Commission, can we get that on the agenda? May be able to present at the October 8th meeting at Central Office in Jefferson City.
- The Elks Dental unit may have DD dollars but it is a scheduling nightmare with only one van running.
- Asked for a clarification, if a SB40 doesn't want to be a provider of TCM then they can contract with a not for profit. If there is no SB40 in the county then the amendment approved three weeks ago will allow DMH to contract directly with a not for profit.
- Certification fees should already be in the rates as a >5% increase effective July 1, 2009
- Asked for an update of ICF/MR to waiver in the Hab Centers. St Louis DDTC by 10/30/09, Marshall 11/1/09. Reduced 125 positions, staff have been competency based trained in some cases with demonstration ( special diets) Some people moved to different positions, some retired, or resigned. Expect to open clinics for providers in St Louis and Marshall to keep physicians open to see patients as the changes occur and medical care is expected to be community based. Capacity building for those communities.
- KC Regional Director update, no selection yet. Interviews held, there were 3 people, one withdrew and now there are 2.
- Cindy Mueller will be filling in the void in children's services and intake and eligibility on the eastern side of the state

Jeff Grosvenor presented updates and additional information

- MoHealthNet asked for clarifications on the number of services and employment with no DESE involvement. May need to tweak some definitions. They have provided good guidance and have been supportive throughout.
- TCM agreements are in year two. The Division is required to have agreements with counties. This was not followed up on last year, and is now in the process of following up on. They should have the same format. There was a boiler plate agreement with a funding piece developed last year. Several have not been returned signed and Jeff needs to know what the concerns are that are keeping the agreements from being signed and submitted. Some of the differences noted by counties are incorrect numbers, not an adequate means to address capacity, dispute resolutions piece is not consistent, and some have included this information on the "other" section, and have loved the template. Jeff will be emailing the folks who need to return the agreement.
- The Memorandum of Understanding (MOU) is a general "how it works" piece, not the contract.

## Membership Closed Session

**Lynn Wells** moved that the membership go to closed session to discuss personnel issues. **Jim Casey** seconded the motion and the **motion carried**.

**Chuck Snow** moved to go out of closed session. **Alecia Archer** seconded the motion and the **motion carried**.

**Jim Casey** moved to accept CAB's bid of \$22,250 for services for 2010, plus the conference coordination bid. **Alecia Archer** seconded the motion and the **motion carried**.