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*Missouri Association of County
Developmental Disabilities Services
www.macdds.org*

Our Mission:

MACDDS is dedicated to the promotion of county initiatives in developmental disability services.

Meeting Minutes

Wednesday, May 25, 2011

Capitol Plaza Hotel, Jefferson City, MO

1:00 – 2:00 PM **Call to Order:** Les Wagner, President-Elect

Introductions/General Announcements/Celebrations of Success

- Janice Tillman announced that they have been notified the fire marshal will no longer visit their facilities.
- Robyn Peyton announced that St. Charles County just celebrated their 5 year anniversary for doing case management.

1. Minutes from April meeting. Ron Kruse made a motion to approve the minutes as presented, Dan Cole seconded. The motion was approved unanimously.

2. Finance/Treasurer Report – April 2011 Financials (A. Graff). Marcus Whitlock, made a motion to approve the financial report as presented, Jim Casey seconded the motion. The motion was approved unanimously.

3. **Agency Liaison Reports:**

MARF (B. Barnes), Wendy reported that MARF met and had discussion including regarding the possibility of an employment waiver.

Coalition (A. Graff), Ann reported they had a conference call this month. A task list was completed and given to Roger Garlich and Vicki McCarrell to move forward within the DDD. The next face to face meeting will be on the 3rd and discussion will include the role of the coalition.

Voc Rehab (M. Cook & Rebecca Largent), VR is discussing the vision for supported employment in the future, how the package of services will look in the future. Community Rehab. Provider

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agreements have been updated and are on the VR website for comment. DDD is trying to expand programs for transition youth. Jennifer Wooldridge asked if VR would consider having teleconference or webcast options for VR trainings. Mary Sullivan-Thomas discussed issues related to high rates of unemployment and if thought is being given to assist employment providers who are subject to difficulties. Ms. Sullivan-Thomas asked if VR could provide information regarding how many individuals get employed in a given county (county where the job is). Having information by county would be very helpful for SB40 Boards. Jenny Ames asked if there were options for online training through VR. Ms. Largent suggested that VR Counselor's need to work individually with consumers to determine the appropriateness of online training, but that it may be an option.

Supported Employment (*W. Hays*), No report.

MO Planning Council (*Susan Pritchard-Green*), Susan Pritchard-Green discussed a competitive bid for peer mentoring which will be coming soon. She also discussed the need for better training for individuals to self-advocate. Advocacy training is available through partners in policy-making.

Sheltered Workshops (*A. Graff*), No report.

Congress on Disability (*C. Snow*), No report.

Mental Health Commission (*Deb Miller*). No report

4. **Committee Reports:**

Executive (*J. Jacobs*); Les Wagner reported that the Committee met this morning and discussed the continuing role of the coalition. The group also discussed the grant that for which MACDDS has applied through the Missouri Foundation for Health. Related to the discussion about the grant, the committee also discussed possibilities for funding in order to hire a full-time executive director for MACDDS. That discussion included ways to accommodate the varying capacities of County Boards. Mr. Wagner also stated that a request to sponsor a conference was made by a member and that the Committee affirmed that it has been the practice of MACDDS to decline to fund conferences other than the MACDDS conference, mainly due to the lack of funds to do so. Should funding availability change, the committee would entertain the possibility of changing this practice.

Public Awareness (*D. Miller*); No report.

Education & Training (*J. Casey*); Jim Casey reported that the Conference will be held October 13th and 14th at Lodge of the Four Seasons.

Governmental Affairs (*P. Capo/M. Sullivan-Thomas*); Mary Sullivan-Thomas reported that the committee will be meeting July 14 at Bill Gamble's office to develop the platform for the MACDDS legislative priorities. Bill and Sarah will be at the July meeting to discuss the draft of the platform. Legislative calls will be resumed with the next session. The Governor has not signed the budget yet and it is important to continue to advocate for the rate restoration. Ms. Sullivan-Thomas stated that the Legislature is not in session and this would be a good time to contact your legislators and invite them in to see your programs and meet the people we support.

Regulations/Standards/Policy (*J. Tilman*); No report.

Finance (*A. Graff*); No report.

Quality Assurance/Enhancement (*R Kruse*); Ron Kruse stated that the group has some intends to draft a letter with some recommendations for CARF which would make CARF more appealing to

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MACDDS agencies. One example of a recommendation relates to the burden having to have two surveyors puts on smaller agencies.

College of Direct Support (*R. Garlich*), Roger stated that St. Louis County has just funded five training sites. Johnson County came on last month. Mr. Garlich reported that three consumers were killed and several staff are still unaccounted for in Joplin.

Respite Coalition (*J. Casey*). No report.

1. **Workgroup Reports:**

TCM (*K. Butler*); Ron Kruse reported on the TCM agreement workgroup. Discussion was held regarding County Board's using CIMOR for TCM billing, OHCDS service management, and having authorities which have previously been only available to DMH staff. Ron Kruse discussed the possibility of rewording some abuse and neglect language regarding criminal activity which would affect the safety of provider employees. Some Regional Office records continue to be incomplete when turned over to the County Board. Mr. Kruse will let the membership know when meetings are held and they will be open.

QE (*M. Sullivan-Thomas*); No report.

SIS (*A. Purdome*) No report.

2:00 – 3:15 PM **Discussion: Draft ISL Standards** – Mary Sullivan-Thomas, Ann Graff, Lynn Wells
Mary Sullivan-Thomas reported to the membership. She stated that the group determined that the ISL standards must continue to emphasize the importance of recognizing that it is the person's HOME. Ron asked about the mileage calculations and Mary reported that the group decided rolling it together into one rate would be more efficient. Marcus asked how the agency could document need for rate increases when the costs are not broken out. Ms. Sullivan-Thomas stated that unless there was more than a 5% variance in either direction, there would not be any question or changes to amounts. Ms. Sullivan-Thomas said the group is hoping for feedback from MACDDS and ultimately the support of MACDDS. Michelle Darden had feedback regarding chaperone expenses and how that would come out of consumer funds without it appearing that funds are being misused. Ms. Sullivan-Thomas said that the chaperone have been removed from this draft. Ms. Sullivan-Thomas indicated that line-of-site supervision is different than chaperoning and is included in the rate. Ms. Darden also asked about how the COLA line was going to be done. Ms. Sullivan-Thomas said that the COLA line was removed several years ago and the new standards also do not have a COLA line. Mr. Kruse asked how the rate would be established for a new ISL. Ms. Sullivan-Thomas stated that new ISL's would simply need a new rate developed. Robyn Peyton asked about the clause which indicates that each individual in the ISL has a choice of provider. Ms. Sullivan-

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Thomas stated that this is a non-negotiable Federal requirement as per Robin Rust and has always been in the ISL requirements. Lynn Wells stated that others might want to determine if the 5% variance is appropriate. It is appropriate for her agency, but that does not necessarily mean it is appropriate for all. Ms. Wells discussed differences among Regional Offices and their requirements for reconciliations with ISL budgets. Nancy Hayes stated that her staff had gone through the document and was very pleased with it.

Jim Casey made a motion to accept and support the draft. Nancy Hayes seconded the motion. The motion passed unanimously.

3:15– 4:15 PM

Balancing Incentives Payment Program (BIPP) - Stakeholders Discussion

Kirsten Dunham, Director of Policy and Advocacy, Paraquad, Inc, St. Louis
Roger Auerbach, Consultant on Long Term Services and Supports
Justin Foley, SEIU National

Kirsten Dunham discussed the balancing incentives payment program. CMS has financial incentives for home and community based services. Paraquad sees this as an opportunity to push for positive change. Justin Foley described what BIPP is. He stated that SEIU represents people that work in the healthcare industry. They support the idea that long-term care options should provide a wide array of options and eliminate the bias toward institutional settings. SEIU is trying to educate other stakeholders as to the policy change opportunities that have arisen. The federal government offers a grant to states which apply. It is a competitive grant awarded to states only. Missouri would get approximately \$17M. The state has two duties to successfully apply for this money. CMS asks states to develop a set of best practices and develop a set of new and expanded services for these funds. The state develops a budget to demonstrate how the money will be spent to meet the requirements of the grant. All states need to have their long-term care systems: establish a single entry-no wrong door approach, provide conflict-free case management, use a core standardized assessment. There is no funding currently in place to continue this after 4 years. The core motivation is to shift money out of institutional settings into lower cost community living. The Governor's office has signaled that they intend to pursue this grant. This will require the state to make changes to its current long-term care system. Mr. Foley advocates that stakeholders get involved in the process rather than get mandated. RFP is expected to be released in a few months. SEIU is actively trying to engage DHSS and the Governor's office in conversation regarding this application. He suggests that MACDDS should also be involved in the process. Roger Garlich asked what reaction SEIU has received from DMH. Mr. Foley said he had only a technical discussion with DMH to determine if they were doing any of the things necessary to meet the terms of the grant. Mr. Garlich asked Mr. Foley who he visited with from DDD and Mr. Foley indicated that he would have to get his notes to determine. Mr. Wagner asked where the signal from the Governor's office came from. Mr. Foley stated there was a \$17M line item in the Governor's budget with BIPP on it. Ms. Dunham invited MACDDS members to participate in the

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stakeholder discussions regarding BIPP. The BIPP will go into effect October 2011, but RFP has not yet been released. Mr. Foley indicated that he would appreciate any feedback and his email address is Justin.Foley@SEIU.org.

4:15 – 5:00 PM **Updates and Open Discussion**

- ISL Resident Eligibility for Food Stamps—no discussion
- Use of Medicaid Transportation to meet spend-down—Boone Wagner stated that he is discussing this with social services and it appears that this is allowable. The County Board provides transportation under a monthly rate which could then be used to meet the spenddown. Mr. Wagner stated that Social Services is denying transportation as an allowable expense. Jane Kruse asked if this was due to the question of medical necessity. Mr. Wagner indicated that at this time social services is denying this across the board. Robyn Kaufman asked if this was only for individuals in the Medicaid waiver versus straight medicaid. Discussion was held as to whether case management is an allowable expense to meet a spenddown. Boone Wagner stated that DMH representatives are facilitating the discussion with Social Services at the local level for Mr. Wagner's county. This subject will be discussed again at the June meeting. Jane Kruse will do some research and report back to the group.
- Cumulative Client Records – Electronic Files vs Paper Files. The DDD position regarding electronic files and when it is acceptable to use an electronic format. Roger Garlich will check, but he recalls that the actual record must be able to be produced so that electronic records are not allowable. Most County Boards return records to DDD after 7 years. It is out of the purview of the DDD to make that call, even though they are supportive of electronic records. MOHealthnet would need to make a legislative change in order for it to be allowable. Robyn Kaufman indicated that Boone County is doing both electronic and paper records and sends paper records to the Regional Office after one year. Janice Tillman indicated that microfilm is acceptable and funds are available to do this.
- Provider Rate Restoration-- Roger Garlich reported that the rate restoration of 1.9% is only for entities which had the rate cut last year. He also stated that Missouri is second to last in the nation in its employment efforts and work will continue to work on improving.
- Missouri Foundation for Health Grant Update—done in executive committee report

Discussion was held as to how support can best be given to individuals in Joplin after the disaster there.

Mr. Wagner adjourned the meeting at 4:41 p.m.