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*Missouri Association of County
Developmental Disabilities Services*

Meeting Minutes
December 3, 2009

Call to Order/Celebrations and Announcements

- Yesterday's agenda was changed significantly to accommodate speakers. The discussion topics will not all be able to be covered today.

Public Relations/ Annual Report

- Too much information, what do we want in, and left out?
- Went over the handout
- How to separate services and funding, to make it clear for counties who provide both?
- The number of consumers served is generally an unduplicated number
- "Requirements of providers funded" is a topic for another meeting.
- Clarified what is meant by "other" services (rec/leisure, dental, capitol purchases or buildings, adaptive equipment, therapies, personal needs, funeral arrangements). These are generally estimated and a person could receive more than one service.
- Person's served vs. dollars spent is a good thing for boards to see, sometimes the smallest number of people or one person has the most costly service.
- Was the number of case managers to supervisor a question asked?
- This information is supplemental to the annual report.
- It is posted in color on the web site and is easy to read.
- MACDDS does an every other year pay scale that can be used for comparison.

Report from Sarah Topp

- There were meetings with budget staff in October emphasizing the collective partnering of the \$16m we bring in funding.
- Revenue is expected to be flat for the YTD and new budget development. Expecting a 10% hole at this time.
- There will be another withhold coming in January, plus a forecast of shortfalls for FY11.
- Senator Rob Mayer from Dexter is the appropriations committee chair and Senator Kurt Schaefer from Columbia is the co-chair

Topics from Wednesday's Agenda

- Janice Tilman presented the first reading of the proposed changes in our by-laws. There is a change in #1, our primary purpose and a new statement #4. The entire by-laws with proposed changes will be made available to the membership prior to the next meeting. **Alecia Archer** moved to accept the first reading and **Betsy Barnes** seconded the motion. The **motion carried**.

- Salary survey was a topic Ron Kruse reported on. It is difficult to know what to compare as the classification as every agency does this a little bit differently. This could also be a training area, even separate from a MACDDS meeting. Another option discussed was that the Public Awareness committee use a survey monkey survey to collect this data. Another tool suggested was Board and Administrator salary survey. In filing a 990 IRS form there is now a place for the benefit package for the top executive of the organization, and the board needs to show how they validate this information. If a topic were not already chosen this would be a good mid-year training. It may be better to continue this discussion without a survey monkey tool used, and utilize already existing survey information. Ron Kruse and Jim Casey will set a meeting date and agenda to begin looking in to this and will report back to the group.
- Jake Jacobs will email the group about any financial news.