

MACDDS MEETING MINUTES
Wednesday, April 25, 2007

Cathy Arrowsmith, President Elect called the meeting to order at 1:05 p.m.

Introductions were made

Celebrations of Success

St. Louis City passed their first CARF survey and is now accredited.

Minutes --Jem Duffin

Alecia Nissen moved that the minutes be approved as distributed. Second by Lynn Wells, motion passed unanimously

Finance Report – Pete Breting

48 members have paid dues and 17 RPOs. Motion to approve the Finance Report by Jim Casey, second by Lynn Wells, motion passed unanimously.

Executive Coordinator’s Report – Doris Boeckman

CABLLC has time accounting system up and functioning. Doris distributed her report with the breakdown of hours to the membership.

Agency Liaison Reports

Coalition – Hab Center report to Planning Council from 2004 is still appropriate.

Sheltered Workshops – Roger Garlich—no report since Fulvio Franzi is speaking to the membership today. Per Diem increase to \$15 is going through, but there is no increase in the DESE allocation so there will be a need for supplemental.

Committee Reports

Public Awareness – Doris Boeckman -- Survey has gone out in an email. Reply by email using survey monkey. Eight surveys have been received. Annual report second color has been selected. Layout has been reviewed. Need more photos. Membership Brochure is being revised.

Conference – Cathy Arrowsmith --Meeting tonight. Will discuss and choose keynote speaker, brochure, budget, golf tournament. Lovie Oalklaus updated information on the golf tournament. Theme is CSI i.e. Community Supports and Inovation.

Celebrations of Success

St. Louis City passed their first CARF survey and is now accredited.

MHTF – Doris Boeckman -- The money is going fast. The balance as of today is \$11, 874. We have already spent half of our first quarter’s installment. When a county has used its first quarter allocation, there will not be monies available from unused funds as there has been in the past. If a county spends their allotment prior to having received the quarterly installments, the county can front the money, send the information to Lisa and when the installment is received the county will be reimbursed. Unused funds will be

swept quarterly and put in a reserve fund to be available for those counties which have used all of their allocation.

Legislative – Mary Sullivan Thomas — HB10 is with the senate and it is critical to communicate with senators at this time. Discussed changes being made to HB39 related to employment and Medicaid.

First Steps Workgroup – Ron Kruse --Ron met with Joyce Jackman. Talked about pilot programs to improve the situation with provider availability in the First Steps Program.

Missouri Foundation for Health—Doris Boeckman -- Found two projects for which MACDDS may want to apply for grants. MACDDS is not eligible for the basic support grant. Capacity building grant has just published. It is for \$35,000. Due May 31st. Could be used for the technical assistance manual. Hire consultants to do work to improve capacity. Cannot have more than one grant application pending with MFH at a time. The grant opens twice a year. MACDDS has two ideas for grants, the technical assistance manual and bringing some consultants in to discuss Medicaid Waiver. Grants cannot exceed twenty five percent of the applicants operating budget. There was discussion regarding MACDDS limited budget i.e. \$64,200 and the possibility of adding the EHAP grant money to the budget.. Ron Kruse moved that we include the EHAP monies into the MACDDS budget. Alecia Nissen seconded. Passed.unanimously.

College of Direct Support – Roger Garlich -- No meeting this month. There are two surveys out to collect data for use with the legislature. Next month the committee will come up with a budget to sustain the program. There are approximately 600 individuals participating in this pilot program.

Waiver Work Group—Roger Garlich -- Met with Kay Green. Many of the decisions which have been made in the past could be changed. Senate Bill 40 Boards have not been included in these discussions in the past. Talked about county waivers and children’s waivers. Les has had Jane working on researching some of the ways other states are using the waivers in the past and is considering having her do some new research in this area.

QMRP discussion--Betsy Barnes addressed issues related to QMRP status and provided the group with the federal guidelines for QMRP. The group discussed standards related to QMRP qualifications and QMRP billing. Roger suggested that MACDDS form a committee to develop a recommendation and to present to DMH. This issue will be discussed with DMH during this meeting.

Recommendation 24 Committee—Les Wagner -- The committee has officially completed its scope of work and is no longer meeting. The group responded that it is feasible to privatize many of the functions. If a county board proves to be a feasible agent of the state then they should be approached and considered. There were some dissensions. P&A felt that there should be an independent agent conducting all abuse neglect investigations. The rest of the committee did not think it necessary. Facilitate OHCDs usage and counties to use their money as match money wherever feasible.

Fulvio Franzi, Director Sheltered Workshops, DESE

FY07 budget. This year's budget will probably lapse about a half a million dollars, which is minimal when looking at the circumstances (ice storms, etc.). \$18,598,000 to be used for the \$15 per diem. There will be about 2 months or \$2 Million needed by the workshops which is not currently included (a supplemental will be put forward by the Department). Workshop certification has been encountering some issues and some workshops are experiencing delays in getting this processed. Workshops are aware of this situation. The Association has been awarded all the rest area contracts with the Department of transportations. One agency was underbidding, but was not providing people with disabilities to work in the areas. Workshops went to a new web system. This created a problem, but is being addressed and the workshops know it is being addressed. The system collects basic data for reports, but it is not working at this time. They have received several requests for guidelines as to who is or is not eligible for work in a workshop. There are actually no guidelines. They eliminated the guidelines sometime in the 1990's. The workshops were asked to develop their own entry and exit criteria. Mr. Franzi has gone to the workshop managers to see if they are interested in reviewing the old guidelines and updating them. The department is looking at different types of collaboratives. Mr. Franzi will be attending the NISH conference. Statement of purpose of the sheltered workshops is to provide dignified employment opportunities for people with disabilities conducted in a safe environment and operated like a business. Statutory definition says must be 16 yrs of age or older, has disabilities which makes them unable to work in competitive employment and who are not eligible for Vocational Rehabilitation. Vision is that Sheltered workshops will become an employer of choice for people with disabilities. There is dignity in work. The role of the department is twofold.

- 1.. Statutory and regulatory authority. Certify people for eligibility for employment at a sheltered workshop. Ensure that workshops are following all state, federal and local ordinances. Department will conduct regular field audit activities. All workshops will be in compliance.
2. The Division also provides technical assistance.

The collaborative efforts are to address the needs of the system: Workshops need to be able to support their finances at least 60% through private contracts. Challenges with globalization of economies have made it more difficult to obtain contracts for work. Trying to find ways of putting the right people together (Department of Economic Development, etc.)

Mary asked what Mr. Franzi sees as the role of SB40 Boards and the workshops. Mr. Franzi said that the workshops are not based on the rehabilitative or medical model. The workshops are based on an industrial model and should focus on the work, the benefits and the skills. That is what is going to bring in their financial base.

Tec Chapman, Deputy Director, MRDD

Jeff Grosevenor, Deputy Director, MRDD

Jeff Grosevenor reported that the senate has added additional monies to caseload growth and to provider colas. Deputies are meeting next week to determine where caseloads are high, where we have a desperate need to reduce caseloads, where we have county boards that are ready to step up, and what the recommendations should be. Jeff stated that the deputies will be making recommendations to Bernie and he will come to the May meeting and notify MACDDS how the positions will be distributed. The goal of the division is to always have funds available to fund services that are at an eleven or a twelve. 2009 budget development will start in June. Ideas need to be submitted to the Division as soon as possible. Don't wait for a call or a letter, get it in. Caseload growth money is not dedicated to Medicaid. It is for anyone with the critical need (score of 11 or 12), both in home and residential. Largest amount of appropriations for caseload growth since Jeff has been with the Division.

Tec also encouraged MACDDS to help develop ideas related to how to address preventative services (say a 5 or a 6) so they don't get to the level of crisis/emergency. The recommendation 24 committee has completed their scope of work and completed a good set of 8 core recommendations. Tec and Bernie have met with the Lieutenant Governor and shared the draft with him. The Lt. Governor will share his analysis with the Mental Health Commission meeting on May 10. The service coordinator manual has been completed. It will be up on the Network of Care. The manual will have search capability from the table of contents. The links are being tested right now. Hoping it will be up by mid-May. Kay Archer from United Way of St. Louis met with Tec and talked about 211 being some type of single entry point. She does not think United Way would be the best single entry point. They did get 5 years of funding from the Missouri Foundation for Health for operating a statewide system. They have continuation funding and see rollout and probably covering about 80% of the state by July 2008. 211 is an information and referral system which can be as comprehensive as the entity decides to set it up. Les stated that currently in disaster preparedness in his area the Red Cross policy is NOT to serve anyone with a disability because they do not have the necessary accommodations to do so. Tec responded that his experience in Washington working with Katrina led to his encountering this before and that the Red Cross at the National Level does NOT have a policy to refuse to serve special needs populations. Vicki Davidson from the planning council also has extensive information about disaster preparedness.

Betsy addressed the questions discussed earlier surrounding QMRPs. Jeff stated that the Division's position is that the agency has the documentation to clearly reflect exactly what activities are being billed as QMRP. Les said that the definition being used by the state over-reaches the federal definitions. Roger suggested that the professionals should determine the number of hours necessary as opposed to a prescribed 2.5 hours per week. Jeff is going to research how the 2.5 hours should be dealt with in group homes.

The ISL mode could be a mode that was averaged over a certain amount of time. Jeff is going to check on this. Tec stated again that the key issue is the availability of documentation to show what was received by the individual. The Division needs to be able to show the Federal government that they have a strong monitoring system in place related to the Waiver. It is currently \$1 Million dollars per day. Ron suggested getting together a group like the group which did the TCM manual, to do a manual for this. Jim suggested that educating the providers would be helpful in getting more consistency throughout regional centers around the state. Cathy will ask Vicki to send out an email to get volunteers to be on the group to develop the manual.

Mary Sullivan-Thomas—MACDDS Website Overview

Mary updates the site frequently, usually weekly. Hot topics contains information discussed at MAC meetings or upcoming conferences. Legislative updates contains information from Gamble. A variety of legislative topics can be researched from this link. Contact Us is where anyone can get information about topics. Mary refers each individual question to the appropriate SB40 Board. Senate Bill 40 actually has our legislation. County Services allows the user to click on a county and get information about that county's SB40. Any updates have to be sent to Mary and she forwards them to the Webmaster. Related private organizations lists the contact info for each RPO. Calendar shows when and where monthly meetings will be held. Annual information shows information about the annual conference and annual reports. All MACDDS annual reports can be printed from the website. Bylaws-has the MACDDS bylaws. Monthly meetings—contains agendas, minutes. Resources—A variety of resources which are of interest to the disability community. (Even includes the Medicaid Manual!!!!) Search—allows you to do a keyword search of the MACDDS website. Documents—Has the code of state regulations for utilization review process and other documents that are pertinent to the Disability Community. Join MACDDS—tells how to join. Member Login is for members only and contains information which is only shared with MAC members. The Division's waiver manual is here. The documents on the members only site are different than the documents on the document link that is open to the public. There is an email list which contains the emails of all the people on the committee. To transfer the group to your address book click on new message. You have to have all of the people in your address book in order to create a new group. Select all under the line which lists the addresses, then Right click on the list of people and click add to address book.

Cathy Arrowsmith adjourned the meeting at 5:06 pm.

MACDDS MEETING MINUTES
April 26, 2007

Call to Order at 9:13 a.m. by Secretary Jem Duffin

Introductions

General Announcements

Betsy Barnes attended the Power Up conference regarding assistive technology. She found the conference to be very informative and well organized.

Jake Jacobson announced that his board is purchasing adaptive equipment for individuals in need. The new name for the Jackson County Board is Developmental Disability Services of Jackson County with the tag line of EITAS Empowering Individuals through Advocacy and Support.

Marcus announced a tragedy in unexpected death of Angela James who has been an advocate for individuals with disabilities for many years. She leaves behind her husband and two small children.

Discussion regarding training available through the governor's office to train Board Members in particulars related to the responsibilities associated with being a Board Member. Betsy suggested that MACDDS follow up on this issue to see if SB40 Board Members could be included in this training, just like School Boards, etc. Jem Duffin also noted the importance of training specific to understanding MR/DD.

Betsy made a motion that Mary Sullivan Thomas follow-up on training availability, second by Marcus Whitlock. Motion passed.

Discussion regarding the 40 Case Manager positions Currently in the Governor's Recommended Budget for DMH/MRDD

Peg had a conversation with Senator Gross in which he indicated that he had a commitment from the Division that the monies were to be used within counties which have a stake and participate financially in the provision of case management. A long discussion ensued regarding possible ways to use the 40 FTE included as a line item in the DMH budget. There are two approaches the group is considering: 1. Concentrate the positions in areas that can demonstrate the greatest benefit/change. 2. Spread the positions around to many counties so each county can advocate with its individual legislators and indicate local impact.

John Rice, Transit Training Specialist, MODOT

Rural transportation assistance programs. Primary goal to work with county transit. They do programs at individual workshops, etc. They work with agencies directly or

with agencies contracted to provide transportation. Mr. Rice distributed a handout with a description of all the trainings available. There is no cost to the agency for these trainings. Mr. Rice can be contacted at john.rice@modot.gov. Most of the trainings are only available to non-profit agencies. Mr. Rice is the only person available in the state for this function.

Bill Gamble and Sarah Topp, Legislative Update

Bill and Sarah called and were not able to attend the meeting due to important issues they needed to continue to attend to at the Capital.

Jeff Grovesnor

The goal of the division is to show success and to go back to the legislators next year. The Division wants as much input from MACDDS as possible. Jeff stated that he believed the Deputy Directors would be meeting with Bernie Simons and Jeff Grovesnor sometime within the next two weeks to discuss the available slots and how to best distribute them, then they will bring the recommendations to the interested SB40 Boards. The MACDDS members who are interested in expanding TCM will meet Wednesday, May 24 at 9 am to discuss further recommendations as to possible ways to divide the positions.

Meeting Adjourned at 12:24 pm.